

# TENNIS EUROPE COACH EDUCATION CONFERENCE

Biot, France | 18-21 October 2018



2018

## Tennis Europe Coaches' Conference Women's Tennis

**MOURATOGLOU TENNIS ACADEMY**  
Biot, France. 18-21 October



### GENERAL INFORMATION

The 2018 Tennis Europe Coaches' Conference will be hosted by the French Tennis Federation at the Mouratoglou Tennis Academy in Biot, France from 18<sup>th</sup> – 21<sup>st</sup> October 2018.

### EVENT PROGRAMME

The conference will focus on **women's tennis**, the meeting will be open for 100 coaches endorsed by the National Associations and 100 coaches outside of the National Associations' quota.

Please note that in addition to the 100 places for coaches endorsed by national associations (member nations quota), 100 more places will be allocated on a first come, first served basis for coaches endorsed by the National Associations.

Moreover, please note that coaches outside of country quota are requested to pay the Tennis Europe Coaches' Conference entry fee which amounts to 80 Euros.



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Please note that the fee must be transferred separately to the conference package payment, directly to Tennis Europe's account:

Tennis Europe  
Zur Gempenfluh 36  
4059 Basel, Switzerland

IBAN: CH70 0483 5020 2006 6200 0

The complete programme and a full list of speakers due to appear at the event will be published in early September.

### PARTICIPANTS

The conference is open to a maximum 200 participants.

100 places are reserved for coaches from national associations (2 delegates per member nation). An additional 100 places will be allocated on a first-come, first-served basis for coaches endorsed by the National Associations.

Speakers making a presentation at the conference will not be counted towards their country's quota.

### DRESS CODE

Feel free to dress in casual or tennis clothes during the conference.

### ACCOMMODATION

Hotel must be booked directly through Mouratoglou Tennis Academy through the attached form and sent to: [reservation@hotel-resort-frenchriviera.com](mailto:reservation@hotel-resort-frenchriviera.com) and copy Tennis Europe at: [maciejs@tenniseurope.org](mailto:maciejs@tenniseurope.org)

### TENNIS EUROPE CONFERENCE PACKAGES

#### Official Conference Hotel - Hotel Beachcomber French Riviera

There are two packages available for 3 nights 18<sup>th</sup>/19<sup>th</sup>, 19<sup>th</sup>/20<sup>th</sup> and 20<sup>th</sup>/21<sup>st</sup> October 2018:

Conference package for 3 nights in a single room: €643 per person.

Conference package for 3 nights in shared (twin) room: €467 per person.

#### Each package includes:

- Welcome drink (18<sup>th</sup> October)
- Breakfast (19<sup>th</sup> October)
- Lunch (19<sup>th</sup> October)
- Welcome Dinner (19<sup>th</sup> October)
- Breakfast (20<sup>th</sup> October)
- Lunch (20<sup>th</sup> October)
- Official Dinner (20<sup>th</sup> October)
- Breakfast (21<sup>st</sup> October)
- Coffee breaks during the conference
- Accommodation in selected type of room

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### TRAVEL & VISA INFORMATION

Delegates should arrive on Thursday 18<sup>th</sup> October before 19.00 hours, and can leave on Sunday 21<sup>st</sup> October after breakfast.

**The Tennis Europe Coaches' Conference will take place on 19<sup>th</sup> October (09.00 – 19.00) and on 20<sup>th</sup> October (09.00 – 19.00).**

Biot is served by Nice Airport (NCE), the main international airport for Southern France, and is located approximately 15km from the venue. The airport has two terminals and has regular, daily flights from major, international airlines as well as charter and low-cost airlines.

For full details on airlines flying into Nice please visit the Nice Airport website. <https://www.nice.aeroport.fr/>

### **Transfers (Official Arrival and Departure days – 18<sup>th</sup> October, 21<sup>st</sup> October)**

Please note that a **free-of-charge** bus will provide transport between the venue and Nice airport only on the official arrival day 18<sup>th</sup> October and the official departure day of 21<sup>st</sup> October.

On arrival at Nice Airport please make your way to the exit. A shuttle service to the hotel will be operating at 3 times during the day, and will be provided by the Mouratoglou Tennis Academy.

Further information concerning bus schedules will be published in early September together with the Conference programme, and a map of the airport and the bus stop location.

A shuttle service from the hotel to the airport will also be operating on the official departure day.

### **Transfers (Other dates)**

Any delegates arriving or departing outside of the official date, and wishing to take a private transfer, is entirely responsible for their arrangements.

For general information regarding visa requirements for France please refer to the website of Republic of France Ministry of Foreign Affairs. Attendees requiring a visa to enter France **MUST obtain it in advance of travel**. Visas will not be issued on arrival in France.

Should you require visa assistance, please contact the **Mouratoglou Tennis Academy** at the following email address: Jean-François BACHELOT ([jeanfrancois.bachelot@mouratoglou.com](mailto:jeanfrancois.bachelot@mouratoglou.com)).

You will need to provide the following information: name as per passport, date of birth, passport number and expiry date, dates of stay in Biot and the contact details of the Embassy or Consulate where you will apply for your visa. **It is the responsibility of attendees to check visa requirements and to obtain your visa in advance of travel.**

### ENTRY DEADLINE

The entry and travel detail forms must be completed correctly and returned to Tennis Europe by July 16<sup>th</sup> 2018 at latest, with payment submitted to the hosts by the same date.

The deadline for receipt of entries, payments and travel details for coaches is July 16<sup>th</sup> 2018.

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The forms can be completed online at the following links:

Entry: [Entry Form](#)

Travel: [Travel Form](#)

### HOST NATION CONTACT PERSON

For any queries please contact: Jean – Francois Bachelot, Events Manager at the Mouratoglou Tennis Academy, [jeanfrancois.bachelot@mouratoglou.com](mailto:jeanfrancois.bachelot@mouratoglou.com).

### ITF/TENNIS EUROPE DEVELOPMENT PROGRAMME

The ITF/Tennis Europe Development Programme supports the 2018 Coach Education Conference.

Accommodation can be offered to participants from member nations that are eligible for the ITF/Tennis Development Assistance in 2018. This year countries classified as Tier 1, Tier 2, Tier 3 and Tier 4 countries are encouraged to apply for the grants.

All interested nations must enter their representative using the [online form](#).

After completing the entry form, grants may be formally requested from Tennis Europe's **Maciej Szymonski**: [maciejs@tenniseurope.org](mailto:maciejs@tenniseurope.org) and **Development Officer for Europe Vitor Cabral**: [itf.vitor.cabral@gmail.com](mailto:itf.vitor.cabral@gmail.com).

**The deadline to request the accommodation grant is Monday, 16th July 2018.**

Receipt of the grant is subject to the following conditions:

1. Representatives nominated by national federations must work closely with the federation.
2. Delegate has a reasonable level of English in order to be able to follow the conference.
3. Delegate is able to report to the other coaches in his/her country about the contents of the conference.

### PAYMENT PROCEDURE

Payments must be made according to the procedures.

Payment for the conference package needs to be paid directly to the Mouratoglou Tennis Academy

Payment needs to be done by credit card through the form attached.

Payment for the conference fee (80 Euros) for coaches outside of member nations' quota needs to be paid directly to Tennis Europe.

Tennis Europe

Zur Gempenfluh 36

4059 Basel, Switzerland

IBAN: CH70 0483 5020 2006 6200 0

### ENTRY CHECKLIST

1. Complete Entry Form (deadline - July 16<sup>th</sup>) [here](#)
2. Submit Travel Details (deadline - July 16<sup>th</sup>) [here](#)